

**REGULAR SCHOOL BOARD MEETING  
CENTRAL BUCKS SCHOOL DISTRICT**

**April 9, 2013**

The Central Bucks Board of School Directors held its meeting on Tuesday, April 9, 2013 in the Board Room of the Educational Services Center with Vice President Paul Faulkner presiding. The meeting was called to order by Vice President Faulkner at 7:30 p.m., followed by the Pledge of Allegiance via video by Mrs. Egan's 4<sup>th</sup> grade Warwick class. Dr. Green thanked Ms. Bridgett Szychulski and the Lenape Jazz Ensemble for performing before the Board meeting.

**BOARD MEMBERS PRESENT**

Paul Faulkner, Vice President; James Duffy, John Gamble, Joseph Jagelka, Geryl McMullin, Tyler Tomlinson, Kelly Unger, Jerel Wohl

**BOARD MEMBERS ABSENT**

Stephen Corr, President

**ADMINISTRATORS PRESENT**

Dr. Rodney Green, Dr. David Weitzel, Dr. Nancy Silvius, Scott Kennedy, Gilbert Martini, David Matyas, Dale Scafuro, Edward Sherretta

**ALSO PRESENT**

Jeffrey Garton, Solicitor; Sharon Reiner, School Board Secretary

**ACADEMIC SPOTLIGHT**

Dr. George Mehler, Science Supervisor, presented a powerpoint on the Google Science Fair Project. This is a way for students to get involved in a science project and showcase their work for a wide-ranging audience.

**PUBLIC COMMENT**

Crawford Maxson commented on the Khan Academy, Suneet Singh Tuli video, and the Commonwealth Connections Academy and how use of these programs could benefit the students of this district and also save the district money.

**SUPERINTENDENT'S REPORT**

Dr. Green reported that the Parent Advisory Committee met this past week with twenty-five parents in attendance. Discussion included various items such as the CB East Stadium, finances of the district, the new website, and the building happenings around the district. The Student Advisory Committee met last week as well with eleven students from three high schools in attendance. Topics included senior activities, junior prom, exams, the State of the District presentation, and spring sports. Graduation is set for Wednesday, June 19, 2013. CB East will be at 2:15 p.m., CB South at 4:30 p.m., and CB West is at 6:30 p.m.

**COMMITTEE REPORTS**

Communications Committee, Curriculum Committee, Finance Committee, Operations Committee, I.U. Board and MBIT Board minutes were discussed briefly and are in Attachment B for informational purposes. Mr. Brian Caughie, House Principal at CB West, and Ms. Stacy Gray, World Language Program Coordinator presented highlights of the upcoming After School World Language Immersion Program to be offered at Linden and Kutz this fall.

#### **APPROVAL OF MINUTES**

Motion by John Gamble, supported by Joseph Jagelka, to approve the minutes of the March 12, and March 19, 2013 school board meetings.

Motion Approved 8-0.

#### **403(b) AND 457(b) INVESTMENT PROGRAM**

Motion by John Gamble, supported by Joseph Jagelka, to approve the investment plan contracts and the Resolution removing Reliant Trust as the current 457(b) plan trustee. The Resolution is Attachment A.

Motion Approved 8-0.

#### **CONSTRUCTION CONTRACTS**

Motion by Geryl McMullin, supported by John Gamble, to award a contract to Centre Pointe Contracting for general construction at Unami Middle School in the amount of \$349,800; to Fisher Mechanical for Mechanical Constructions at the Unami Middle School in the amount of \$513,500; to Pinnacle Electrical Construction for electrical construction at the Unami Middle School in the amount of \$227,100; and to Asbestos and Lead Abatement Services for asbestos abatement at Unami Middle School in the amount of \$29,394.

Motion Approved 8-0.

#### **MBIT 2013-2014 GENERAL FUND BUDGET**

Motion by John Gamble, supported by Joseph Jagelka, to approve the Middle Bucks Institute of Technology Budget proposal for 2013-2014 as presented.

Motion Approved 8-0.

#### **SCHOOL BOARD POLICY 902.1 – CABLE TELEVISION FOR FIRST READING**

Motion by John Gamble, supported by Kelly Unger, to table School Board Policy 902.1 – Cable Television, so that the proposed policy can be posted on the CBSD website for public review.

Motion Approved 8-0.

#### **PERSONNEL ITEMS**

Motion by James Duffy, supported by Geryl McMullin, to approve resignations, retirements, furloughs, unpaid leaves of absence; appointment of support staff, long-term substitute teachers, long-term per diem substitute teachers, classification changes, summer band director, community school/Camp Benchmark and Summer Fun Camp staff, per diem substitute teachers, substitute Educational Assistants, substitute custodians, substitute bus drivers, and EDRs as presented.

#### **RESIGNATIONS**

Name: James Campbell  
Position: School Bus Driver – Transportation Department  
Effective: March 29, 2013

Name: Jennifer Swan  
Position: Elementary teacher – Barclay Elementary School  
Effective: March 28, 2013

## RETIREMENTS

Name: Denise Bender

Position: Art teacher – Holicong Middle School

Effective: June 25, 2013

Name: JoAnn Bondar

Position: Secondary School Counselor – Tohickon Middle School

Effective: June 27, 2013

Name: Cecilia Boyle

Position: Principal Secretary – Mill Creek Elementary School

Effective: June 30, 2013

Name: Jean Clark

Position: Special Education Assistant – Central Bucks High School – West

Effective: June 19, 2013

Name: Mary DeCrescente

Position: Special Education Assistant – Jamison Elementary School

Effective: June 19, 2013

Name: Carol Esancy Froehlich

Position: Elementary teacher – Bridge Valley Elementary School

Effective: June 25, 2013

Name: Arlene Gordon

Position: School Nurse – Butler Elementary School

Effective: June 25, 2013

Name: Kyle Hespell

Position: Personal Care Assistant – Tamanend Middle School

Effective: June 25, 2013

Name: John Koutsouros

Position: Building Utilityperson – Mill Creek Elementary School

Effective: June 30, 2013

Name: J. Kevin Munnelly

Position: Principal – Central Bucks High School – West

Effective: June 28, 2013

Name: Thomas Price

Position: Social Studies teacher – Central Bucks High School – West

Effective: June 25, 2013

Name: Sharon Sager

Position: Reading Specialist – Cold Spring Elementary School

Effective: June 25, 2013

Name: Marybeth Tilghman  
Position: Special Education teacher – Kutz Elementary School  
Effective: June 25, 2013

Name: Maureen Tobin  
Position: Special Education teacher – Tamanend Middle School  
Effective: June 25, 2013

Name: Paula Vito  
Position: Art teacher – Lenape Middle School  
Effective: June 25, 2013

Name: Diane Weller  
Position: Elementary teacher – Gayman Elementary School  
Effective: June 25, 2013

Name: Sharon Wodyka  
Position: Elementary School Counselor – Mill Creek Elementary School  
Effective: June 30, 2013

#### FURLOUGHES

Name: Jason Campbell  
Position: Business Education teacher – Central Bucks High School – East  
Effective: March 22, 2013

#### UNPAID LEAVES OF ABSENCE

Melissa Greenberg Mathematics teacher – Central Bucks High School – West  
August 26, 2013 – January 27, 2014

Kathryn Eckenrode Elementary teacher – Warwick Elementary School  
June 7, 2013 – August 2014

Heather Kehoe Reading teacher – Gayman/Doyle Elementary Schools  
June 5, 2013 – August 26, 2013

Jaclyn Larkin Science teacher – Tohickon Middle School  
August 26, 2013 – November 20, 2013

Robin Lincow Elementary teacher – Mill Creek Elementary School  
August 26, 2013 – November 20, 2013

Megan Macauley Special Education teacher – Central Bucks High School – South  
May 11, 2013 – August 2013

Rachel Palilonis Elementary teacher – Groveland Elementary School  
August 26, 2013 – August 2014

Kristin Tester Special Education teacher – Cold Spring Elementary School  
March 27, 2013 – August 2013

#### APPOINTMENTS

Name: Michael Aiello  
Position: Special Education Assistant – Central Bucks High School – East  
\$13.60 per hour  
Effective: March 11, 2013

Name: Paula Baker  
Position: Personal Care Assistant – Warwick Elementary School  
\$11.90 per hour  
Effective: February 8, 2013

Name: Kevin Carr  
Position: Personal Care Assistant – Pine Run Elementary School  
\$11.90 per hour  
Effective: March 26, 2013

Name: Katlynn Carpenter  
Position: Temporary Special Education Assistant – Mill Creek Elementary School  
\$13.60 per hour  
Effective: April 2, 2013

Name: Kate Chaar  
Position: Duty Assistant – Tohickon Middle School  
\$11.90 per hour  
Effective: April 1, 2013

Name: Andrea Gehringer  
Position: Personal Care Assistant – Buckingham Elementary School  
\$11.90 per hour  
Effective: March 11, 2013

Name: Johanna Hager  
Position: Title 1, K5, 6 Instructional Assistant – Pine Run Elementary School  
\$13.60 per hour  
Effective: March 4, 2013

Name: Lynn Zaffrin  
Position: Special Education Assistant – Warwick Elementary School  
\$13.60 per hour  
Effective: March 18, 2013

#### LONG-TERM SUBSTITUTE TEACHERS

Name: Kiera Bianchini  
Assignment: Special Education teacher – Cold Spring Elementary School  
\$30,449 per annum (M+0 credits, Step 1)  
Effective: December 20, 2012 until the end of the 2012-2013 school year

Name: Christina Woerner  
Assignment: Special Education teacher – Buckingham Elementary School  
\$35,309 per annum (B+0 credits, Step 1)  
Effective: October 19, 2012 until the end of the 2012-2013 school year

LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Stacey Duffy  
Assignment: Elementary teacher – Bridge Valley Elementary School \$180 per day  
Effective: March 15, 2013 – April 4, 2013

Name: Eryn Elkin  
Assignment: Special Education teacher – Groveland Elementary School \$180 per day  
Effective: April 8, 2013

Name: William Horner  
Assignment: Technology Education teacher – Holicong Middle School \$180 per day  
Effective: April 1, 2013

Name: Jena Martini  
Assignment: Special Education teacher – Mill Creek Elementary School \$180 per day  
Effective: April 1, 2013

Name: Amy McEachern  
Assignment: Elementary teacher – Kutz Elementary School \$180 per day  
Effective: April 5, 2013

Name: Lauren Nieves  
Assignment: Elementary teacher – Mill Creek Elementary School \$180 per day  
Effective: April 10, 2013

Name: Celine Pissarra  
Assignment: French teacher – Central Bucks High School – West \$180 per day  
Effective: March 26, 2013

Name: Jade Rodeheaver  
Assignment: Elementary teacher – Cold Spring Elementary School \$180 per day  
Effective: April 17, 2013

Name: Stephanie Savarese  
Assignment: Elementary teacher – Mill Creek Elementary School \$180 per day  
Effective: April 16, 2013

Name: Theresa Yanny  
Assignment: PEN teacher – Titus/Bridge Valley Elementary Schools \$180 per day  
Effective: March 19, 2013

Name: Cara Weinberg  
Assignment: .5 ESL teacher, 1.0 Spec Ed as listed – Mill Creek Elementary School  
Effective: \$90 per day (March 25 – May 16, 2013) \$180 per day (May 17 – June 25, 2013)<sup>157</sup>

CLASSIFICATION CHANGES

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Kelly MacCall-Carter	Dean of Students Mill Creek \$81,558 Per Annum	Assistant Principal Mill Creek \$91,000 Per Annum	7/1/2013
Kevin Cochran	Dean of Students Bridge Valley \$102,667 Per Annum	Assistant Principal Bridge Valley \$105,000 Per Annum	7/1/2013
Kathleen Fantaskey	Dean of Students Groveland \$102,667 Per Annum	Assistant Principal Groveland \$105,000 Per Annum	7/1/2013
Christian Worman	Custodian East \$15.67 Per Hour	Temp.Head Custodian Floater \$18.49 Per Hour	3/25/2013

SUMMER BAND DIRECTOR

Mark Appiotti      \$1,500

COMMUNITY SCHOOL

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Ralph Clayton	Assistant Swim Coach	\$18.00/hour
Kylene Gillick	Swim Instructor	\$ 7.75/hour
Lolita Hess	EA Before/After School Program	\$13.60/hour
Amanda Murzynski	Club Lacrosse/Head Coach	\$23.00/hour
Spencer Sterner	Swim Instructor	\$ 7.75/hour

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Eric Fox	Swim Instructor Community School \$7.75 Per Hour	Lifeguard Community School \$8.40 Per Hour	2/26/13
Emily Messina	Swim Instructor Community School \$7.75 Per Hour	Lifeguard Community School \$8.40 Per Hour	2/26/13
Julie Weeks	Swim Instructor Community School \$7.75 Per Hour	Lifeguard Community School \$8.40 Per Hour	2/26/13

CAMP BENCHMARK/SUMMER FUN CAMPS STAFF

<u>Name</u>	<u>Camp/Position</u>	<u>Hourly Rate</u>
Jennifer Abato	Camp Benchmark	\$23.00
Harry Bower	Summer Fun – Music	\$23.00
Brian Blair	Summer Fun – Tech	\$23.00
Annalia Chaplin	Camp Benchmark	\$23.00
Diana Chase	Camp Benchmark	\$23.00

Carol Escany-Froehlich	Camp Benchmark	\$23.00
Kevin Feher	Summer Fun – Music	\$23.00
Katherine Finkbeiner	Camp Benchmark	\$23.00
Kathleen Garvin	Summer Fun–Teacher Acad	\$23.00
James Glaser	Summer Fun – Music	\$23.00
Jenna Gregory	Summer Fun – Jewelry	\$23.00
Linsey Griffin	Summer Fun – Music	\$23.00
Stephanie Hogan	Summer Fun – Escape-Tech	\$18.00
Jonathan Taylor	Summer Fun-Escape Design	\$30.00
Melissa Kassel	Camp Benchmark	\$23.00
Kristy Landis	Summer Fun – Tennis	\$23.00
Matthew Landis	Sumer Fun – Tennis	\$23.00
Michael Lechniak	Summer Fun – Computers	\$30.00
Sarah Leclair	Summer fun – Theater	\$23.00
Greta McElwee	Camp Benchmark	\$23.00
Darci Meehan	Summer Fun-Teacher Acad	\$23.00
Michelle Blair	Summer Fun – Tech	\$23.00
Kari Morris	Summer Fun – Music	\$23.00
Frank Pustay	Camp Benchmark	\$23.00
Virginia Robbie	Summer Fun – Security	\$15.09
Jaime Rogers	Summer Fun – Music	\$23.00
Ian Sanchez	Summer Fun – Music	\$23.00
Cynthia Shoolbraid	Summer Fun – Security	\$15.09
Joseph Stellino	Sumer Fun – Music	\$23.00
Megan Swartley	Summer Fun – Teacher Acad	\$23.00
Garrett Szagola	Summer Fun – Drivers Ed.	\$26.00
Bridgette Szuchulski	Summer Fun – Music	\$23.00
Susan Talley	Summer Fun – Music	\$23.00
Diane Vilotti	Summer Fun – Cooking	\$23.00
Adam Walter	Camp Benchmark	\$23.00
Jessica Weber	Summer Fun – Music	\$23.00
Andrea Weber	Summer Fun – Music	\$23.00
Larry Werner	Summer Fun – Music	\$23.00
Michael Wolf	Camp Benchmark	\$23.00
Tammy Zakuto	Summer Fun – Technology	\$23.00

#### PER DIEM SUBSTITUTE TEACHERS

Michelle Alexander	Nicole Garafola	Emily Reim
Daniel Andrzejewski	Alexis Gentile	Joseph Roatche
Aaron Bashline	Shira Goldstein	Lori Schwartz
Nicole Birkbeck	Lauren Gorodesky	Stephen Smith
Stacey Blum	Michelle Guerrieri	Kristin Stoddart
Michaela Boyle	Bianca Haines	David Stoverschlegel
Krista Bramble	Sandra Hann	Lindsey Sutton
Jessica Breece	Michael Herman	Bernadette Taylor
Lindsay Breeding	Ashley Hughes	Mary Werner
Timothy Brennan	Katherine Kaufman	Lauren White
Melissa Brigidi	Kelsey Kramer	Wanda Williams
Colin Campbell	Irene Lier	Amy Wisniewski



Lauren Clearfield	Jeffrey McKay	Raymond Witte
Jessica Coccozza	Kristi Messenlehner	Alexis Woodbury
Brian Collins	Krista Milewski	Ashley Woodmender
Lauren Coulton	Katelyn Mullen	Kaitlyn Wunsch
Kevin Crawford	Stephanie Pater	Sara Yoskowitz
Elizabeth Dailey	Thomas Porter	Danielle Young
Katherine DelBosque	Katelyn Powell	Edward Young
Rebeca Dunst	Brianna Pritchard	Heidi Zakrzewski
Katrina French	Christine Pulvers	Vivian Zimmerman

PER DIEM SUBSTITUTE EDUCATIONAL ASSISTANTS, SUBSTITUTE CUSTODIANS  
AND SUBSTITUTE BUS DRIVERS

<u>Substitute Educational Assistants:</u>			<u>Substitute Custodian:</u>
Linda Azzarano	Melissa Feinberg	Kristine Rotelli	Pierre Thelemaque
Joseph Babinetz	Rachel Feldman	Kimberly Shields	
Jessica Coombs	Diana Iversen	Lora Sulihian	
Michael Davis	Shiny John	Joanne Tomeczak	
Karen Demore	Kathleen Judge	Jennifer Zerweck	
Joan D'Souza	Eugenia LeClair		

<u>Substitute Bus Drivers:</u>		
Robert Argue	Stephen Landis	Daniel Vaughn
Roger Derbyshire	Anthony Razzano	
Jamie Harvey	Lucia Ronky	

EDR APPROVAL

<u>Name</u>	<u>School/Position</u>	<u>Units</u>
Gerry Stemplewicz	East/Boys Track – Head	19
Paul Wilson	East/Boys Track – Assistant	10
Ollie Boucher	East/Boys Track – Assistant	6
Sam Losorelli	East/Girls Track – Head	16
Steve Martin	East/Girls Track – Assistant	8
Steve Martin	East/Girls Track Assistant	4
Rob Minschwaner	East/Boys Volleyball – Head	16
Steve Eaton	East/Boys Volleyball – Assistant	9
Kyle Dennis	East/Baseball – Head	16
Brian Oakes	East/Baseball – Assistant	10
Matt Wolf	East/Baseball – Assistant	4
Erin Scott	East/Softball – Head	14
John Hasson	East/Softball – Assistant	8
Karl Knapp	East/Softball – Assistant	8
Dipivall Bhaya	East/Girls Lacrosse – Head	14
Bruce Garcia	East/Boys Lacrosse – Head	18
Paul McGovern	East/Boys Lacrosse – Assistant	4
James Mithoffer	East/Boys Lacrosse – Assistant	4
Lynda Goldschmidt	East/Boys Tennis – Head	12
Lisa Wiley	East/Boys Tennis – Assistant	6

Jason Gable	South/Boys Track – Head	16
Michael Cox	South/Boys Track – Assistant	7
Justin Crump	South/Boys Track – Assistant	6
Kyle Raguz	South/Boys Track – Assistant	2
Brian Gregory	South/Boys Track – Assistant	1
Rachel Beck	South/Girls Track – Head	14
Paul Poeisz	South/Girls Track – Assistant	7
Justin Crump	South/Girls Track – Assistant	3
Sara Kozial	South/Girls Track – Assistant	1.5
Brian Gregory	South/Girls Track – Assistant	0.5
Kyle Raguz	South/Girls Track – Assistant	2
Frank Sharp	South/Boys Volleyball – Head	12
Tim Frank	South/Boys Volleyball – Assistant	6.5
T. Kurt Godfrey	South/Boys Volleyball – Assistant	6.5
Mike Schaefer	South/Baseball – Head	20
Nick Bucciarelli	South/Baseball – Assistant	6
Dan Hayes	South/Softball – Head	13.5
Victor Volpe	South/Softball – Assistant	6.5
Jayne Weiss	South/Softball – Assistant	6
Nickolas Perez	South/Softball – Assistant	4
Janique Craig	South/Girls Lacrosse – Head	16
Kevin Gearhart	South/Girls Lacrosse – Assistant	8
Mike Sharman	South/Boys Lacrosse – Head	14
Mike Strayline	South/Boys Lacrosse – Assistant	8
Matt Pecic	South/Boys Tennis – Head	4
Bob Madson	South/Boys Tennis – Assistant	6
Cristina Yanik	South/Boys Tennis – Assistant	6

Greg Wetzel	West/Boys Track – Head	16
Tom Conboy	West/Boys Track – Assistant	11
John Mahoney	West/Boys Track – Assistant	5
M. Scott Sherwood	West/Boys Track – Assistant	3
Joe Hallman	West/Boys Track – Assistant	3
Kiki Bell	West/Girls Track – Head	18
Erv Hall	West/Girls Track – Assistant	8
Warren Robertson	West/Girls Track – Assistant	3
Scott Sherwood	West/Girls Track – Assistant	1
Todd Miller	West/Boys Volleyball – Head	13
Rick Fhers	West/Boys Volleyball – Assistant	6
Corey Maitz	West/Boys Volleyball – Assistant	6
Jim Ertel	West/Baseball – Head	16
Bill Reynolds	West/Baseball – Assistant	10
Tim Shannon	West/Baseball – Assistant	4
Jim Taylor	West/Softball – Head	14
Kim Hinkel	West/Softball – Assistant	11
Mike Mosiniak	West/Softball – Assistant	1
Matt Coverdale	West/Boys Lacrosse – Head	18
Albert Synder	West/Boys Lacrosse – Assistant	10
Tara Schmucker	West/Girls Lacrosse – Head	14

Lynn Hamilton	West/Girls Lacrosse – Assistant	6
Joni Romseburg	West/Girls Lacrosse – Assistant	2
Frank Mancini	West/Boys Tennis – Head	12
Brian Weaver	West/Boys Tennis – Assistant	6
Brad Cochran	Holicong/Track & Field – Head	13
Rich Reimel	Holicong/Track & Field – Assistant	4
Mike Weir	Holicong/Track & Field – Assistant	7
Tim Barno	Holicong/Track & Field – Assistant	5
Michael Jones	Holicong/Baseball – 8 <sup>th</sup> Grade	8
Marcellus Jones	Holicong/Baseball – 7 <sup>th</sup> Grade	7
Kate Gulkis	Holicong/Softball – 8 <sup>th</sup> Grade	8
Molly Kline	Holicong/Softball – 7 <sup>th</sup> Grade	7
Nels Updale	Holicong/Soccer – 8 <sup>th</sup> Grade	8
Caitlin Kelly	Holicong/Soccer – 7 <sup>th</sup> Grade	7
Rodger Przbylowski	Lenape/Track & Field – Head	17
Dave Camburn	Lenape/Track & Field – Assistant	7
Tony Crecca	Lenape/Baseball – 8 <sup>th</sup> Grade	8
Rich Mirabile	Lenape/Baseball – 7 <sup>th</sup> Grade	9
Matt Fash	Lenape/Softball – 8 <sup>th</sup> Grade	8
Jessica Horwath	Lenape/Softball – 7 <sup>th</sup> Grade	7
Stephanie Thomas	Lenape/Soccer – 8 <sup>th</sup> Grade	8
Danielle Weber	Lenape/Soccer – 7 <sup>th</sup> Grade	7
Maria Vitacco	Tamanend/Track & Field – Head	13
Ryan Lenet	Tamanend/Track & Field – Assistant	7
Nicole Barlow	Tamanend/Track & Field – Assistant	5
Maria Vitacco	Tamanend/Track & Field – Assistant	2
Kevin Ketler	Tamanend/Baseball – 8 <sup>th</sup> Grade	10
John Heisey	Tamanend/Baseball – 7 <sup>th</sup> Grade	7
Deenen Dry	Tamanend/Softball – 8 <sup>th</sup> Grade	8
Tom Ward	Tamanend/Softball – 7 <sup>th</sup> Grade	7
Paul Eisold	Tamanend/Soccer – 8 <sup>th</sup> Grade	8
Dave Frankel	Tamanend/Soccer – 7 <sup>th</sup> Grade	4
Paul Eisold	Tamanend/Soccer – 7 <sup>th</sup> Grade	3
Frank Pustay	Tohickon/Track & Field – Head	13
Michael Bartosiewicz	Tohickon/Track & Field – Assistant	9
Jarred Levenson	Tohickon/Track & Field – Assistant	9
Greg Trimbur	Tohickon/Baseball – 8 <sup>th</sup> Grade	14
Dave Lloyd	Tohickon/Baseball – 7 <sup>th</sup> Grade	9
Amanda Jablonski	Tohickon/Softball – 8 <sup>th</sup> Grade	8
Allison Lewis	Tohickon/Softball – 7 <sup>th</sup> Grade	7
Jim Swasey	Tohickon/Soccer – 8 <sup>th</sup> Grade	8
Melissa Kehs	Tohickon/Soccer – 7 <sup>th</sup> Grade	7

Don Nehoda	Unami/Track – Co-Head	18
Jan Yerkes	Unami/Track – Co-Head	8
Thomas Porter	Unami/Track – Assistant	7
James Jones	Unami/Baseball – Head	8
Geoffrey Campbell	Unami/Baseball – Assistant	7
Christy Gillespie	Unami/Softball – Head	10
Marissa Nagle	Unami/Softball – Assistant	7
George Litzke	Unami/Spring Soccer – Head	8
Thomas Brown	Unami/Spring Soccer – Assistant	7

Approved 7-1. (John Gamble)

#### **STUDENT TRIPS**

Motion by John Gamble, supported by Geryl McMullin, to approve the CB East Band trip to Nashville, TN on November 21-24, 2013 as presented.

Motion Approved 8-0.

#### **TUITION STUDENTS**

Motion by Kelly Unger, supported by John Gamble, to approve Shannon Kennedy to remain at Central Bucks High School South for the 2013-2014 school year as a tuition student, and Emery Foster to attend kindergarten in Central Bucks School District for the 2013-2014 school year as a tuition student as presented.

Motion Approved 8-0.

#### **STAFF WORKSHOP**

Motion by John Gamble, supported by Joseph Jagelka, to approve attendance for Jodi Schmon at a concussion management workshop.

Motion Approved 8-0.

#### **INFORMATION/DISCUSSION ITEMS**

2013-2014 Budget: Mr. Matyas provided the Board with an update of the 2013-2014 budget process since the preliminary budget was adopted in January. He highlighted several proposed adjustments which would eliminate the need for a millage increase for the 2013-2014 school year. The proposed adjustments would not affect the current CB program.

Proposed CB East Stadium Project: Dr. Green stated that approximately 500 people attended the March 19 public hearing to hear about the proposed CB East Stadium project. Thirty-five community members spoke during the public hearing. The project will cost between \$5.1M to \$5.6M. The design of the proposed stadium will take approximately six months and will take approximately twelve months to complete. Board members talked about the particulars of the proposed stadium. The CB East Stadium project will be discussed at the next Operations Committee meeting.

A Sabbatical Leave of Absence and School Board Calendar were included as an information items to the Board.

There being no further business before the Board, motion by Tyler Tomlinson, supported by Kelly Unger, to adjourn at 8:56 p.m.

Motion Approved 8-0.

Respectfully submitted,

A handwritten signature in cursive script, reading "Sharon L. Reiner". The signature is written in dark ink and is positioned above the printed name and title.

Sharon L. Reiner  
Board Secretary

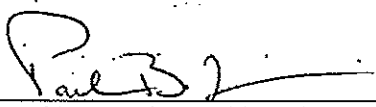
Central Bucks School District  
457(b) Tax Shelter Annuity

The Board of School Directors for the Central Bucks School District a school district organized and existing under the laws of the State of Pennsylvania, hereby consents to the adoption of the following Resolution:


RESOLVED, that Reliance Trust Company be removed as Trustee of Central Bucks School District 457(b) Tax Shelter Annuity Plan effective April 9, 2013. The replacement administrator will be PenServ Plan Services, 420 Dresher Road, Suite 100 Horsham, PA 19044

Upon signing, this resolution shall be filed with the Board Secretary of the Central Bucks School District.

Dated this 9<sup>th</sup> day of April, 2013.  
(insert date signed here)

  
\_\_\_\_\_  
President or Vice President Signature

ATTEST:

  
\_\_\_\_\_  
Board Secretary

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Communications Committee Minutes**  
**March 13, 2013**

Committee Members Present

Kelly Unger, Chairperson  
Joe Jagelka, Member  
Paul Faulkner, Member

Other Board Members and Administrators Present

Geri McMullin  
Steve Corr  
Dr. Rod Green  
Dr. Nancy Silvious  
Melanie Sullivan

Committee Members Absent

Jerel Wohl, Member

There were several community members present.

The communications committee meeting was called to order at 8:10 p.m. by Kelly Unger, Chairperson

PUBLIC COMMENT

Marianne Schmidt complimented the quality of the new building level newsletters using Smores. Mary Binger commented that she appreciated the podcast from the board meeting being available on the website.

APPROVAL OF MINUTES

The Committee approved the February 6, 2013 minutes as presented.

DISCUSSION/INFORMATION/ACTION ITEMS

Mrs. Unger reviewed the checklist of items to determine if they had been completed or needed further work. Most items were checked off as completed including communications audit, website facelift, board briefs, mobilizing website, news articles on website, dedicated PR person, being proactive in communications, using social media as appropriate, and getting message out. There was good discussion regarding the items and the consensus was that a lot had been accomplished in the past six months to further the District's communications.

Melanie Sullivan, Executive Assistant for Community Relations was introduced. She is excited to begin the good work of public relations for the district. Melanie will give an update at the next meeting on May 8.

The policy 902.1 regarding cable television was discussed and reviewed. It has been updated and now will go to the full board at the next meeting.

ADJOURNMENT

The meeting was adjourned at 8:55 p.m. The next meeting is scheduled for May 8, following the curriculum meeting.

Minutes submitted by Dr. Rod Green, Superintendent and Administrative Liaison to the Communications Committee.

## CENTRAL BUCKS SCHOOL DISTRICT

### Curriculum Committee Minutes

March 13, 2013

#### MEMBERS PRESENT

Kelly Unger, Member  
Stephen Corr, Member

#### OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT

Paul Faulkner	Dr. Rod Green
Joe Jagelka	Dr. Nancy Silvius
Geri McMullin	Dr. David Weitzel
	Mr. Richard Kratz

#### COMMITTEE MEMBERS ABSENT

John Gamble, Chair  
Jerel Wohl, Member

There were community members present.

#### PUBLIC COMMENT

Marianne Schmidt commented on eight graders taking both Advanced Science and Advanced Social Studies and also on a sequence chart for 7<sup>th</sup> and 8<sup>th</sup> grade math courses.

#### APPROVAL OF MINUTES

Curriculum Committee Minutes from February 13, 2013 were approved as presented.

#### INFORMATION/DISCUSSION/ACTION ITEMS

Accelerated Algebra Pre-requisite—Richard Kratz, K-12 Math Supervisor, presented data findings on the pre-requisite for Accelerated Algebra is 90% or teacher recommendation. Parents of students with B+ or higher may request an override to place students in Accelerated Algebra.

One board member asked if parents have taken advantage of this override and Mr. Kratz responded that a few have with differences in their grades compared to those students who had met the 90% pre-requisite.

Accelerated Algebra is the complete course in algebra presented in one year. There are eleven fast-paced units and the Keystone Algebra is taken at the end of the course. Proficiency on this exam is a graduation requirement beginning with the Class of 2017.

The 90% pre-requisite was determined by looking at projected data and historical data. We sought to verify the 90% pre-requisite by looking at current data through the end of first semester 2012-2013. Recent Keystone Algebra results show 85% of students with a 90% pre-requisite scored proficient/advanced while 52% with a B average in Pre-Algebra scored proficient/advanced.

One board member asked what happens to a student's schedule who decides to 'double-up' on math in a high school year. Mr. Kratz and others responded that this does take up more spaces in the schedule but there are sufficient open spaces to allow this and these are students who like math.



One board member commented that a 'take-away' for parents from this 90% pre-requisite discussion is the extreme importance of this algebra course—whether taken in one year or two years.

**Teacher Effectiveness**—Dr. David Weitzel presented the latest updates on Teacher Effectiveness. Much of the information from PDE regarding the new teacher effectiveness or teacher evaluation system has been changing in the past year.

Act 82 of 2012 states that teachers will be evaluated on 50% from observations and 50% on student achievement by 2015-2016. We will gradually ease into this model with 85% observations and 15% student achievement for 2013-2014 and 2014-2015.

One board member asked if the principal completes the in-class observation. Dr. Weitzel confirmed that principals and supervisors who are classified as administrators complete observations.

Act 82 requires four levels of ratings: Distinguished, Proficient, Needs Improvement and Failing. (Only Failing is Unsatisfactory). A second Needs Improvement in ten years will convert to an Unsatisfactory. Ratings for teachers are not subject to a Right-to-Know request.

One board member asked if Teacher Effectiveness was approved by the Union (PSEA). Dr. Weitzel confirmed that PSEA was involved with PDE in writing the guidelines.

Many questions were asked by board members including:

- Who would police the implementation rubric to evaluate teachers? PDE
- Are penalties built into the evaluation system for districts? NO
- Will the implementation of Teacher Effectiveness in September 2013 affect the agreement with CBEA now in effect? This is not subject to collective bargaining. Act 82 supersedes the collective bargaining agreement.
- Under the new system, if a teacher receives a Needs Improvement, will a needs improvement plan be written? YES

One board member commented that the similarities in Central Bucks' present observation system and the new PDE "Danielson" framework provides affirmation for us.

**Adjustments to 9<sup>th</sup> Grade Assessment**—Dr. Nancy Silvius provided information to the committee on meetings/discussions in progress with middle school teachers and administrators to make adjustments to the ninth grade assessment. Board members commented on the credit requirement. Dr. Green added that the credit value may be adjustment also. We expect any charges to be brought to the Curriculum Committee by June 2013 for implementation next September 2013.

#### ADJOURNMENT

Minutes submitted by Dr. Nancy Silvius, Assistant Superintendent for Secondary Education and Administrative Liaison to the Curriculum Committee.

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Finance Committee Minutes**  
**March 20, 2013**

Committee Members Present

Paul Faulkner, Acting Chairperson  
Dave Matyas, Business Administrator

Committee Members Absent

Jim Duffy, Member  
Tyler Tomlinson, Member  
Jerel Wohl, Chairperson

Other Board Members and Administrators Present

Steve Corr  
John Gamble  
Joe Jagelka  
Geri McMullin  
Kelly Unger  
Dr. Rod Green, Superintendent  
Ken Rodemer, Assistant Director of Operations

The Finance Committee meeting was called to order at 7:00 p.m. by Paul Faulkner, Acting Chairperson

PUBLIC COMMENT

Members of the public were present. There was no public comment.

APPROVAL OF MINUTES

The February 12, 2013 Finance Committee meeting minutes were accepted as presented.

INFORMATION/ DISCUSSION/ACTION ITEMS

**2013-14 Budget Update** – A review of revenue and expenditure adjustments took place which have the impact of reducing the millage increase. As of March 20, administration had made adjustments so the millage rate increase could be reduced from a 3% increase to a 2.25% increase with more work to be done to make further reductions. A discussion took place regarding trying to prepare a 2013-14 budget with a zero increase on the millage rate. After much discussion, it was determined to work towards that goal. The administration will work towards a “no tax increase budget” and have it ready for review by next month.

A multi-year plan to fund capital projects shows an increase in funding for short term capital projects of \$500,000 for 2013-14 and an increase in funding for long term capital projects of \$2M increasing to \$8M by 2017-18.

A review of historical real estate tax millage rate percent increases shows the millage rate increases for the last two years (2011-12 1.34%, and 2012-13 1.66%) are the lowest since 1993-94 when the district had no increase in the millage rate. Discussion took place concerning long term capital planning and the desire to maintain district facilities without borrowing more money in the future.

**Long Term Planning for Debt Payments** – A review of the school district’s current principal and interest payments took place along with an analysis of projected state retirement obligations through the year 2028-29. Administration will continue to work with the financial advisor, Public Financial Management, to analyze multiple scenarios that could reduce future payments for long term debt and develop reports for the next Finance Committee meeting in April.

**New Tax Shelter Annuity Plan for Employees** – A summary of the proposed changes in the employee investment plans for the current 403(b) and 457(b) programs were reviewed. The new plan would consolidate the investment program under one company, PenServ. Penserv would be responsible for maintaining IRS compliance and processing any employee loans from their own investment accounts. The new investment plan should reduce employee investment costs by at least 50%. The cost of the investment program is completely paid for by school district employees. The contracts for the new investment program will be on the Board agenda for consideration next meeting.

**Report on Real Estate Assessment Appeals** – A recent county report for 2012 shows Central Bucks School District received 25% of the assessment appeals in the county with approximately 22% of the students. Three years ago the district received 46% of the assessment appeals in the county.

**Real Estate Transfers** - A review of a county report shows that there were 1,679 real estate transactions during 2012. The average number of real estate transactions per month is 140.

#### ADJOURNMENT

The meeting adjourned at 8:00p.m. The next meeting will be held on April 17 at 7:00p.m. at 20 Welden Drive.

Minutes submitted by Dave Matyas, Business Administrator and Administrative Liaison to the Finance Committee

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Operations Committee Minutes**  
**March 20, 2013**

Committee Members Present

Tyler Tomlinson, Chairperson  
Geri McMullin, Member  
Joe Jagelka, Member  
Paul Faulkner, Member  
Scott Kennedy, Director of Operations

Other Board Members and Administrators Present

Steve Corr	Dr. Rod Green
Kelly Unger	Dave Matyas
John Gamble	Ken Rodemer

The meeting was called to order at 6:00 PM by Tyler Tomlinson, Chairperson

PUBLIC COMMENT

None

APPROVAL OF MINUTES

The January 22, 2013 Operations Committee minutes were accepted as presented.

INFORMATION/DISCUSSION/ACTION ITEMS

Ken Rodemer distributed and reviewed the Operations Report.

Scott Kennedy reviewed the bidding schedule for the following projects: Unami MS Classroom renovations, emergency generator at 16 Welden, roofing at the Transportation Annex and 16 Welden, and the Pine Run paving project.

Scott Kennedy reviewed the proposed Traffic Light at CB South (Folly & Pickertown Roads). This was a requirement from the 2002 Conditional Use Hearings with Warrington Township. The committee agreed to move forward with the project.

The committee discussed the CB East Stadium project. There was discussion about synthetic turf and the approval process with Buckingham Township. The Committee discussed what the next steps are concerning the stadium. It was agreed to continue the discussion at the April 9, 2013 School Board Meeting.

Dr. Green announced that representatives from Buckingham Township were going to tour CB East at 5:00 pm on Tuesday March 26, 2013.

ADJOURNMENT

The meeting was adjourned at 6:45 p.m. The next meeting will be held on Wednesday, April 17, 2013, 6:00 p.m. - 20 Welden Drive.

Minutes submitted by Scott Kennedy, Director of Operations and Administrative Liaison



## BUCKS COUNTY INTERMEDIATE UNIT # 22

### CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors met at its regularly scheduled meeting on Tuesday, February 19, 2013 at 7:10 p.m. at the Bucks County Intermediate Unit #22 Administration Building located at 705 N. Shady Retreat Road, Doylestown, Pennsylvania, and notice of the meeting was duly given to the newspapers and to the public as required by law.

### PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance, which was led by Ms. Katie Lang's Special Learning Support class at Afton Elementary School in the Pennsbury School District.

### ROLL CALL

#### ATTENDANCE:

##### Members

Mr. Michael Hartline, President (Centennial)  
Mrs. Patricia Sexton, Vice President (Council Rock)  
Mr. Charles Groff (Bristol Borough)  
Mr. Stephen Corr (Central Bucks)  
Mr. Ted Parker (Morrisville)  
Mr. Kurt Zander (New Hope/Solebury) *Telephone*  
Mrs. Carol Clemens (Palisades)  
Dr. Peter Yarnell (Pennridge)  
Mr. Christopher Cridge (Pennsbury)  
Mrs. Fern Strunk (Quakertown)

#### ABSENT:

##### Members

Mrs. Pamela Strange (Bensalem Township)  
Mrs. Helen Cini (Bristol Township)  
Mrs. Susan Cummings (Neshaminy)

#### OFFICERS:

##### Executive Director

##### Assistant Executive Director

##### Treasurer

##### Secretary

Dr. Barry J. Galasso  
Dr. Michael Masko  
Mrs. Wendy L. Macauley (*Absent*)  
Mrs. Elizabeth Bittenmaster

### PRESENTATION: Assistive Technology Program

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PROGRAMS & SERVICES MINI REPORT - Dr. Mike Masko provided the mini report on the Intermediate Unit's Prevention Programs.

SPECIAL EDUCATION MINI REPORT - Ms. Diane Paul provided the mini report on the Intermediate Unit's Assistive Technology Program and a presentation was given by Mr. Bill Ziegler and Ms. Lauren Enders.

GOOD NEWS Dr. Barry Galasso shared various items of good news.

PUBLIC PARTICIPATION None

*Upon a motion by Mr. Christopher Cridge, seconded by Mrs. Fern Strunk, and passed by unanimous voice vote, the Board approved items 1-19.*

APPROVAL OF MINUTES

Approved the January 15, 2013 Board Meeting minutes.

APPROVAL OF TREASURER'S REPORT

Approved the Treasurer's Report for the period of July 1, 2012 through January 31, 2013.

APPROVAL OF BILLS FOR PAYMENT

Approved the Bills for Payment for the month of January 2013.

APPROVAL OF BUDGET

Approved the 2012-2013 BCDAC Gambling Prevention Budget for the amount of \$35,070.

APPROVAL OF GENERAL FUND, SPECIAL REVENUE FUND AND CAPITAL PROJECTS FUND TRANSFERS

Approved the January 2013 General Fund, Special Revenue Fund and Capital Projects Fund Transfers for the amount of \$367,850.

APPROVAL OF BUDGET REVISIONS

Approved the following budget revisions: 2010-2011 Homeless Children's Initiative Grant in the amount of \$348,528; 2011-2012 Title II, Part A - Set-Aside Grant in the amount of \$22,328; 2011-2012 Marketplace Technology Services - Wide Area Network in the amount of \$417,750.

APPROVAL OF COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR), SINGLE AUDIT REPORT, COMMITMENT OF FUND BALANCE AND YEAR END BUDGET TRANSFERS

Approved the Bucks County Intermediate Unit's Comprehensive Annual Financial Report (CAFR), Single Audit Report, Commitment of Fund Balance and Year End Budget Transfers for the fiscal year ended June 30, 2012.

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**APPROVAL OF EARLY CHILDHOOD ADDITIONAL PROVIDER SERVICES**

Approved the Early Childhood Additional Provider Services in the amount of \$8,000 for the period of July 1, 2012 through June 30, 2013.

**APPROVAL OF SPECIAL EDUCATION SERVICE CONTRACT**

Approved the Special Education Service Contract with an Out-of-County Charter School for revenue in the amount of \$395.33 for the period of July 1, 2012 through June 30, 2013.

**APPROVAL OF SPECIAL EDUCATION PRIVATE PROVIDER AGREEMENT & ADDITIONAL SERVICES**

Approved the Special Education Private Provider Agreement and Additional Services in the amount of \$50,000 for the period of July 1, 2012 through June 30, 2013.

**APPROVAL OF PROPOSAL AND AGREEMENT**

Approved the Proposal and Agreement for the School Neuropsychology (SNP) Post-Graduate Certification Program in the estimated amount of \$7,000 for the period of July 1, 2013 through September 1, 2015.

**APPROVAL OF CONTRACTS AND PURCHASES**

Approved the February 2013 Contracts & Purchases for an amount of \$102,574.28.

**APPROVAL OF AWARD OF COOPERATIVE PURCHASING GROUP BID**

Approved the Award of the Bucks County Schools Cooperative Purchasing Group Bid #13-001 - General Office and School Supplies for an estimated amount of \$40,000 to the recommended vendors for the period of January 1, 2013 through December 31, 2013.

**APPROVAL OF AWARD OF COOPERATIVE PURCHASING GROUP BID**

Approved the Award of the Bucks County Schools Cooperative Purchasing Group Bid #13-005 - New Tire and Recapping for an amount of \$281,691 to the recommended vendors for the period of May 1, 2013 through April 30, 2014.

**APPROVAL OF AGREEMENT**

Approved the Agreement with SafePlans, LLC to provide marketing assistance for its programs and services for schools and other entities, in exchange for 5% of all new sales and renewal revenue for the period of February 19, 2013 through February 28, 2014 with an option to renew year-to-year thereafter for up to three renewal periods.

**APPROVAL TO CONTRACT**

Approved to contract with Buchanan, Ingersoll & Rooney, PC per the terms of the Engagement Letter to complete a trademark search and filing registration for any applicable Intermediate Unit program or

service for fees based on the rate schedule of a "flat fee rate" of \$900 for U.S. Patent and Trademark Office searches, analysis and report; \$1500 for full common law availability search, analysis and written report; and \$775 for preparation and filing of a new trademark application, reporting filing for the period of February 19, 2013 and on-going.

#### APPROVAL OF PROPOSAL

Approved the Sylvan Proposal for Academic Testing for the students of Snyder-Girotti Elementary School through the United Way 21<sup>st</sup> Century Learning Center Grant (Bristol Borough School District) and the Bucks County Intermediate Unit #22 for an approximate amount of \$8,000 for pre-testing and post-testing provided by Sylvan Learning of Langhorne.

#### APPROVAL OF FIRST READING OF BOARD POLICY

Approved the First Reading of Policy 113.2 - Behavior Support.

#### APPROVAL OF VARIOUS HUMAN RESOURCES ITEMS

Approved the various Human Resources items (a through f).

#### INFORMATION ITEM – Transportation Contracts

Mr. Jack Brady provided a legislative update and handout.

#### OLD BUSINESS - None

#### NEW BUSINESS – None

*Upon a motion by Mr. Christopher Cridge, seconded by Mr. Charles Groff, and passed by unanimous voice vote, the Board agreed to adjourn the meeting to Executive Session at 7:58 p.m.*

#### EXECUTIVE SESSION - The Board adjourned for personnel issues.

*Upon a motion by Mr. Christopher Cridge, seconded by Mr. Charles Groff, and passed by unanimous voice vote, the Board agreed to reconvene to public meeting from Executive Session at 8:40 p.m.*

*Upon a motion by Mr. Christopher Cridge, seconded by Mrs. Patricia Sexton, and passed by roll call vote, 10 ayes, 0 nays and 0 abstentions, the Board approved the following motion:*

#### APPROVAL OF AGREEMENT

Approved the Bucks County Intermediate Unit #22 Administrative, Supervisory, Consultative, Personnel (ASCP) Compensation Plan ("Act 93") agreement effective July 1, 2013 through June 30, 2017. (Roll Call Vote)

BOARD MEMBER	A/N	BOARD MEMBER	A/N
Mr. Michael Hartline, P	Aye	Mr. Stephen Corr	Aye
Mrs. Patricia Sexton, VP	Aye	Mr. Charles Groff	Aye
Mrs. Carol Clemens	Aye	Dr. Peter Yarnell	Aye
Mr. Christopher Cridge	Aye	Mrs. Fern Strunk	Aye
Mr. Kurt Zander	Aye	Mr. Ted Parker	Aye



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PUBLIC PARTICIPATION - None

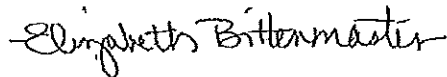
*Upon a motion by Dr. Peter Yarnell, seconded by Mr. Christopher Cridge, and passed by unanimous voice vote, the Board adjourned the meeting.*

ADJOURNMENT

The meeting adjourned at 8:46 p.m.

NEXT MEETING

The next regularly scheduled meeting of the Bucks County Intermediate Unit Board of School Directors is: Tuesday, March 19, 2013 at 7:00 p.m. at the Intermediate Unit's Administration Building, 705 N. Shady Retreat Road, Doylestown, PA 18901.



Elizabeth Bittenmaster, Board Secretary  
Bucks County Intermediate Unit #22  
Board of School Directors

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY  
EXECUTIVE COUNCIL MINUTES  
February 11, 2013**

- I. The regular meeting of the MBIT Executive Council was convened on Monday, February 11, 2013, at 5:30 p.m. by Mr. John Gamble, Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag. The following members were in attendance:

**Council Members**

Ms. Katherine Driban, Centennial S.D.  
Dr. Bill Foster, Council Rock S.D. (Arrived at 5:35 PM)  
Mr. John Gamble, Central Bucks S.D.  
Mrs. Bernadette Heenan, Council Rock S.D.  
Mrs. Betty Huf, Centennial S.D.  
Mr. Joseph Jagelka, Central Bucks S.D.  
Mr. Charles Kleinschmidt, Centennial S.D.  
Ms. Alison Kingsley, New Hope-Solebury S.D. (Alternate)  
Mrs. Kelly Unger, Central Bucks S.D.

**Absent**

Mr. John Vaughn, New Hope-Solebury S.D.

**Others in Attendance:**

Mr. Rick Black, Career and Technical Education Supervisor  
Mr. Jeffrey Garton, Esq., School Solicitor  
Mr. Richard Hansen, Facility Supervisor  
Mrs. Roberta Jackiewicz, Assistant Board Secretary  
Mr. Vincent Lioacono, Director of Facility Operations  
Mrs. Kathryn Strouse, Administrative Director  
Mr. Robert Vining, Business Manager  
Dr. Thomas Viviano, Assistant Director

- II. Guests included Ms. Donna DeSimone, Moore Energy, Mr. Michael McCombe, Culinary Arts Teacher, Mr. Barry Moore, Moore Energy, Mr. Bradley Rosenau, Commercial Art & Design Teacher/Middle Bucks Education Association President, and Mr. Dave Turner, Tangent Energy Solutions. The following MBIT Culinary Arts students were in attendance: Douglas Histan and Alyssa McDill.
- III. Mr. Gamble announced that last week marked the beginning of our Adult Evening classes for the spring semester. There are courses offered in Dental Assisting, HVAC, Computerized Drafting, CNC Machining, Welding and much more. This is a great opportunity for Middle Bucks to provide training to the adults in our community to develop a new occupational skill or upgrade their present skill set.

He also announced that our secondary students participated in SkillsUSA District Competitions at Western Center for Technical Studies in Limerick, Pennsylvania. There were 55 medals awarded over two days of competitions and our Middle Bucks students earned 36 of those medals. Our students earned 21 gold, 11 silver and 4 bronze medals in the competitions that included Architectural Design, Commercial Baking, Extemporaneous Speaking, Nail Care, Preschool Teaching, Residential Wiring and

Welding. Our 21 gold medal winners will be traveling to Hershey to compete in the State competition in April.

Finally, the Comprehensive Planning Steering Committee comprised of School Board members, teachers, college partners, parents, students, business representatives and administrators met last Thursday to begin the process of identifying action plans to support our three new strategic goals. There are enhancing student achievement, supporting students academically at risk and providing access to technology resources.

- IV. Ms. Driban commented that she is proud of our students and she really hopes when the Council members go back to their home schools they are pushing to celebrate more of what our students are doing here as a satellite campus of our high schools. The numbers of awards our students earn at every competition are so impressive and they are always so excited to share their accomplishments. Ms. Driban extended kudos to the students and said she would like them to know that we are very, very proud of all of our students here and everything they do.

Mrs. Heenan added that the student representative that spoke on Thursday evening was very articulate and so positive about all of the awards.

Mr. Gamble added his congratulations and said we need to end the great secret of Middle Bucks. He said we need to continue to push this at our district meetings and let them know that this is a great satellite campus of our school districts and just one more school of our district.

Dr. Foster arrived at 5:35 PM.

- V. Ms. Driban moved, Mrs. Heenan seconded, passed unanimously, to approve the minutes of the January 14, 2013 meeting. Attachment 1 (pg. 1-1)

VI. Routine Business:

A. Administrative Report

1. Mr. Michael McCombe explained that the Culinary Arts students do a lot of community service because he thinks it is important for students to realize that their commitment to community goes beyond just being a part of the community and is actually being a part of the solution to some of the issues. They have participated in events at Moreland Towers, March of Dimes, Please Touch Museum and Blair Mill Inn.

He said this last event was a lot of fun. They went to Fox Sub Acute, an assisted health care facility in Warrington for individuals who aren't able to care for themselves. Many of them don't have the ability to walk, stand or move and for the most part are on ventilators. He has gotten involved with the group over the last few years while doing some fund raising. Mr. McCombe thought it would be a neat thing to include his class. The students did a presentation on "Soups of the World". They researched soups from different countries, prepared the soups, which were easy to serve, and the students presented information on what country they were from, the

ingredients used and how they made it. He was really pleased to have the students come out for the project and noted that there were six students that worked on this event, although only two were able to attend the meeting. Mr. McCombe recognized Alyssa McDill and Douglas Histan for their participation.

Mrs. Huf added that she has friends at Moreland Towers and every time Mr. McCombe and the students go there, she hears nothing but compliments. She said the residents of Moreland Towers are so grateful because most of them don't get out and it is such a treat for them. She thanked Mr. McCombe.

2. Dr. Viviano recognized Mr. Michael McCombe's induction into the American Academy of Chefs. He explained that the American Academy of Chefs (AAC), is an affiliate of the American Culinary Federation (ACF), and represents the highest standards of professionalism in the organization's society and industry and is considered its National Honor Society. The AAC is an ACF ambassador of culinary education and programs. AAC fellows always promote education in this profession and support those efforts by passing on the skills, training, and expertise they possess. AAC fellows are always accountable for presenting a positive image throughout the local, regional and national communities at events they attend and sponsor. He also mentioned that when you pass Mr. McCombe in the hallway and ask him how he is doing, he answers with "I never had a bad day!" and everyone around the school knows this about Mr. McCombe.

Dr. Viviano explained the mandatory requirements of the induction and said it is not only Mr. McCombe's willingness to serve his community, but his influences on the young people here today, what they do, and that his students do want to contribute as well.

Dr. Viviano presented Mr. McCombe with a certificate of recognition for his valuable service and dedication to the American Culinary Federation and induction into the American Academy of Chefs.

Mr. McCombe received a standing ovation.

Mr. McCombe said that the reason he has been able to accomplish any of these things in his life is because of his time spent here at Middle Bucks. He went to Middle Bucks and had a teacher who was able to inspire him to raise the bar in himself. He hopes he can do that with the students he has and feels blessed to be able to have that opportunity.

Mr. Vining added that he accompanied Mr. McCombe and a group of people to Biloxi, Mississippi after Katrina. He explained how Mr. McCombe organized a prom event for one high school and found out another high school didn't have food for their prom and he figured out how to provide food for them too. Mr. McCombe also took a group of people to the "Hands On USA" headquarters and they went in to different houses, did demolition work and helped get things back together. He said it was an uplifting experience and Mr. McCombe is amazing.

3. Mr. Vining reviewed the proposed 2013/2014 Budget. He discussed the unknowns, which include health insurance costs, retirement, insurance, utilities, state subsidies, federal grants and contract negotiations. The goal was to be at or under the Act 1 index of 1.70%. The proposed budget increase for 2013/2014 is \$145,661, which represents a 1.49% increase over last school year. Assumptions include salaries and wages, medical and prescription benefit costs, PSERS pension costs, utilities, increase in Professional & Technical Services for testing of aging transformers and labor negotiations, increased supplies for program growth in Building Trades Occupations, Computerized Drafting & Engineering Graphics, Web Design and a new half day program Administrative Sciences & Business Technology. He reviewed components of the increase, discussed the General Fund receipts from member school districts and local, state and federal revenue. He also reviewed other budget details. The other budgets included the Capital Reserve Fund, Adult Education, Production Fund, Proprietary and Fiduciary Funds. The next step in the process will be to finalize the General Fund and Lease Rental Budget and other budgets at the March Executive Council meeting.

Discussion included that the Perkins Grant funding is based on the poverty level in our area and is basically used for special needs support. If the numbers were to change because of the Governor's budget providing relief to the districts, we can reopen the budget. We give back the unspent money to the member districts; the numbers used in the budget are based on what is known.

4. Mr. Dave Turner of Tangent Energy Solutions attended the meeting to answer questions from the Executive Council regarding the proposed Solar Energy project.

Questions and discussion included the following:

- If new technology emerges throughout the contract, how is it determined when to update the technology and how has it worked with other established projects? Mr. Turner said that of the 15 or so projects in place right now for the last 3 or 4 years, Tangent hasn't had to or wanted to upgrade any of the technology. We develop a standard business case associated with the project and determine the kilowatt hours it is producing and the cost to produce. If there was new technology available and it made sense to replace the existing technology because it could produce more, could lower the peak, have a positive impact on economics and the business case would still hold, then we would do that analysis. If it becomes that much better, the price points are there and it can save that much more, we would build that in. When it comes to the replacement of the technology, it's up to the investor to see if it makes sense and it's always something we are looking at. He concluded that they have seen the technology incrementally improving, but haven't seen any changes in technology where it makes a lot of sense to switch everything.

- Does New Jersey have better incentives than Pennsylvania? New Jersey put a very lucrative renewable energy credit market in place about 5 or 6 years ago. There are two revenue streams associated with a project. One is the energy we sell and the other is the renewable energy credits that it produces, which are the environmental attributes. Some people in New Jersey are getting .50 to .60 a kW hour for renewable energy credits and that's why you see so much development. Pennsylvania has a much more conservative renewable energy market in place. It is balancing out, with New Jersey down to about .10 a kW hour on the open market and Pennsylvania down to about .02 per renewable energy credit. That's what is hurting the Pennsylvania market.
- Does it show as an expenditure in the New Jersey budget? Mr. Turner explained that it shows as a line item on the electric utility bills. If you look at your electric utility bill, there's a small charge every month that every utility charges associated with the implementation of energy efficiency projects. The renewable energy credits that the utility has to pay are flowing through to all of the rate payers. It is a hidden tax in New Jersey on the utility bill and is one of the fees that they tag on. In general, the distribution system rates charges in New Jersey are higher than in Pennsylvania.
- What argument should we make to our legislators to make the incentives a little better? Mr. Turner said the biggest argument is that the solar you put in today creates a long term edge and a long term impact and usually a utility is not looking nearly that far out.
- The life of the contract is so long and the escalator is around 2% a year, is there a way to formulate it differently so we would know what we are getting? We renegotiated our utilities and all of the rates are pretty low right now. Is there a way to have an idea of a spread based on the prevailing market? Mr. Turner explained that there are two components; number one is the power that is offset by the solar and includes both your distribution rate and your supply rate. Right now supply rates are the lowest they have been in the last 10 years. Based on information from the EDI, the overall electric rates in the past 10 years have grown about 3.6% on the industrial side and about 3.2 % on the commercial side. You are unique here in that you are a large commercial or small industrial site and your rates are somewhere in between. Historically, in the last 40 years, it's been between 2% and 3%. Supply rates are down right now and distribution rates are still ticking up a little bit. He said there are ways to financially engineer it, go with a low rate and a high escalator or a higher rate and a flat escalator. We tried to look at what the total impact would be on MBIT's electric bill from the implementation of the solar project. Mr. Vining's numbers show a \$30,000 decrease next year in electric. If we just replaced the supply contract, that \$30,000 savings would be about \$20,000. It would cost a net \$10,000 more. If we implement active management technology along with that and create the change in

demand charge and capacity charge, it would be a virtual wash for next year. You're also looking at 20 years, so the bet is if electric is going to grow at 2%, 3% or 3.5%. The real question is what is going to happen to your distribution and supply rates in years 3 through 20. What's driven it in the last three years is the cost of gas, and the cost of gas has gone down significantly. Electric usage in the U.S. has also gone down over the last 2 or 3 years. If electric usage picks up and the cost of energy goes into the oil margin, then we're in big trouble; if it stays down in the gas margin then the rates are good. Either way, you are talking about a small incremental cost and must realize the educational and environmental benefits as well.

- Are there any significant soft costs associated with this project? Tangent Energy incurs all of the capital costs and they put the technology in place to monitor and control it. They are also responsible for ongoing operations and maintenance.
- Can you share about your investment team? There are different types of investors. One is a large pension fund; investors that want to take the long term bet on the energy market. Capital Dynamics is one that invested in our first set of projects. Laurel Capital Partners is another that we have used. It is a local family run investment organization and they have invested in projects in PA, NJ and Ohio with us. There is also a large group of solar pc contractors. Tangent is looking for investors who want to get involved with projects that show an approximate return rate of 7% to 9% over the life of the project.
- Have you already identified an investment team and what would be the timeline for them to concur or say no to this project? Mr. Turner noted that there is an investment summary that has been developed. They need to know if the project is going to move forward. They have to get back to the township and reinstate permitting efforts and have to get an interconnection agreement with PECO Energy. These are called the "Conditions Precedent" that they need in order to get funding.
- Where are we with the permits for the township? Mr. Turner said that they went through the zoning process and got all the appropriate variances and approvals from the planning commission. They have to present the revised plans showing that it is the same footprint area as the previous model and need to pay for the electrical permit, which is substantial.
- Assuming we approve this next month, what is the timeline and when would the project be completed? Mr. Turner explained that it would take one to two months to complete the permitting process and the interconnection process, assuming that PECO gives approval. They have done 3 or 4 others and have not had an issue. It would take 60 days to get through that process, another 30 days to finish the

financing, and the Purchase Power Agreement has to be re-signed. They would probably choose to start construction in June 2013.

- Are there any chances this will fall through again and was it only because we were contingent on the grant money? Mr. Turner said that right now there is a renewable energy credit from Pennsylvania in this project at a very low rate they know they can get. The big issue last time was that the renewable credit market dropped through the floor and at the rate they had with the renewable energy credits available and no grant, the project was not possible. A grant has not been factored in. The Alternative Energy Program in Pennsylvania has some grant money available and they will apply for a grant. If they get it, they will come back with what they can do. They have not factored a grant in it and have not factored the renewable energy credits above .02 a credit.
- If for some reason, power is not being generated, do we only pay for the power that is being generated? Mr. Turner said that you only pay for the power that is generated. They guarantee output, so if you don't hit the minimum level, they have to pay the difference between what your current rate is and what they would have charged. If it is lower, you have to pay them.
- Does the interconnection with PECO move very quickly? Mr. Turner answered that if PECO requires a large infrastructure investment on their part to make it work, then it could take time. He thinks with the way you are set up now with the dual feed and where you sit on the end of 24 KB circuits, and having been a distribution planner, this should have nothing but a positive impact on the PECO system. If they have to increase their infrastructure and spend a million dollars to make your circuits work right, he would have to come back and say we are in trouble. Right now it should cost Tangent \$100,000 to get interconnected. They absorb all capital and insurance costs. The township has been tough and also added obligations that it has to be maintained to their level and satisfaction and it has to be producing power.
- Will this be union shop? This will be prevailing wage, which is the requirement from the state.
- When you say it will have a positive impact on the PECO system, what kind of positive impacts will it have? Mr. Turner stated that it should have a positive impact since it is at the end of 24 KB lines, and it is reducing demand. This is something that was calculated and factored into the project the last time. What they have done since the last time, is reconfigure the solar array so they only need to take one line underground rather than both electric feeds, which will help with the interconnection costs. They have done everything they can to get the costs to a minimum.



- There are concerns that the contract is long and if what you promised does not happen and the school does not benefit from it. Mr. Turner explained that there are protections in the contract. If we don't produce the power we said we would produce, then we owe you for the difference in what you are paying and what that is. If the project doesn't work, we are required to take it out and restore the field to the shape it was in. This is in the Power Purchase Agreement and is required by the township.
- The escalator is a concern. Mr. Turner explained that historically electric rates have gone up typically 2% to 3% a year. Recently, supply rates have gone down. Your demand charges from PECO have gone up every year. They go up every two years because those are the costs they use to replace infrastructure and rebuild infrastructure. The supply rates have gone down in the last two or three years.
- There was a lengthy discussion on projecting future costs of power.
- Have you finalized the size of the system? The size is 460 KW.
- Are the financial terms for what the school is paying for each of the twenty years locked in with an escalation of 2% per year? It is 1.9%.
- How has the funding world changed since the original agreement? There has been a reduction in the cost of equipment. The investment tax credit has moved back from a grant to a tax credit. The renewable energy markets have changed considerably. People are now looking at projects much differently. We can get money to put in to a 7% project today that was 9% or 11% before, because there aren't that many good projects out there.
- What is the plan at the end of the 20 years? Mr. Turner said that right now the plan is that we are obligated to take it out. In twenty years, if it is still operating we probably wouldn't want to spend the money to take it out, but would either turn it over to the school or continue the Purchase Power Agreement. There is also a buyout provision in the contract. Technically, the owner has to hold onto it for over 66 months in order to take full advantage of the investment tax credit and accelerate depreciation. Most of the owners would like that to be at least 7 years; to be sure the federal government would treat it right and not pull back at the tax credit. After 7 years, there would be a buyout schedule. It is basically the sum of the present value of the expected revenues from the project at that point in time. All those are included in the Power Purchase Agreement and obviously have changed since the last Power Purchase Agreement.
- When will you give us those buy out numbers? Before we sign the contract. Right now our model has a \$700,000 buyout at year 7.

- Tangent will pay the legal fees associated with their side of the project and MBIT pays the legal fees for their legal counsel to review the contract. MBIT previously paid for Attorney Andy Cohn review the contract.
- The agreement would have to be amended to take care of the changes.

B. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 2-1)

C. Committee Reports

1. Dr. Boccuti, Superintendent and Chairperson of the Professional Advisory Council was unable to attend the Executive Council meeting. Mr. Gamble asked that the minutes be referred to for the report.
2. Mrs. Heenan, Chairperson of the Building, Security and Technology Committee was unable to attend the committee meeting. She asked that the minutes be referred to for the report. Attachment 4 (pg.4-1)
3. The Program, Policy and Personnel Committee meeting scheduled on Tuesday, February 5, 2013 at 5:15 PM was cancelled. -- Mrs. Betty Huf, Chairperson. Attachment 5 (pg. 5-1)
4. Ms. Driban, Chairperson of the Finance Committee asked that the minutes be referred to for the report. Attachment 6 (pg. 6-1)

D. Ms. Driban moved, Mr. Kleinschmidt seconded, passed unanimously, to approve the Cash Payments Reports for January. Attachment 7 (pg. 7-1)

E. Ms. Driban moved, Mr. Kleinschmidt seconded, passed unanimously, to approve the Treasurer's Reports for December. Attachment 8 (pg. 8-1)

VII. Current Agenda Items

A. Personnel Items

1. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to ratify employment of the additional spring 2013 Adult Evening School staff. Attachment 9 (pg. 9-1)

B. Other Matters for Consideration

1. Ms. Driban moved, Dr. Foster seconded, passed unanimously, to approve the additional field trips for the 2012/13 school year. Attachment 10 (pg. 10-1)
2. Ms. Driban moved, Dr. Foster seconded, passed unanimously, to approve the revised primary textbooks for Construction Carpentry for the 2012-13 school year. Attachment 11 (pg. 11-1)

Discussion included that the sending school districts do not review the textbooks, it might be a nice piece for the sending districts to know what type of textbooks we are using and what level those textbooks are as we start going forward with the Keystone Exams and the Superintendents suggested that we hold off on anything regarding keystones until they figure out what their plans are going to be and how they are going to address these changes coming forth. It was also noted that the Occupational Advisory Committees review the physical textbooks every spring with the teachers to make sure it contains the curriculum that is being taught in that particular trade and they recommend it be brought forward to the Executive Council, the sending districts don't know what our curriculum is and it is hard for them to approve a textbook if they don't know how to compare it to the curriculum and some programs use on-line textbooks depending if they are available.

3. Ms. Driban moved, Dr. Foster seconded, passed unanimously, to receive and file the ISO 9001:2008 Surveillance Audit. Attachment 12 (pg. 12-1)
4. Ms. Driban moved, Dr. Foster seconded, passed unanimously, to receive and file the January 25, 2013 Local Advisory Council Minutes. Attachment 13 (pg. 13-1)
5. Ms. Driban moved, Dr. Foster seconded, passed unanimously, to accept the two PDE Equipment Grants, Project Number 122-13-3025 in the amount of \$47,500 and Project Number 122-13-3026 in the amount of \$45,000, totaling \$92,500 and to use the Capital Reserve Fund as a 50 percent match for the purchase of the equipment listed in the grants. Attachment 14 (pg. 14-1)
6. Ms. Driban moved, Dr. Foster seconded, passed unanimously, to authorize the Administration to advertise and solicit sealed bids for the following equipment in the PDE Equipment Grant, Project Number 122-13-3025: *Multifunction Printer/Plotter*.
7. Ms. Driban moved, Dr. Foster seconded, passed unanimously, to authorize the Administration to advertise and solicit sealed bids for the following equipment in the PDE Equipment Grant, Project Number 122-13-3026: *Panoramic X-ray System*.

Discussion included that this is an X-ray system that can take a picture of your entire mouth, you place your head in it and it scans the top or your jaw and then it scans the bottom, it is for the dental program, it is a part of the matching funds that we got the grant for and because of the cost we have to go out to bid and the hope is that local dentists will come and use it and we will charge them to use it.

8. Ms. Driban moved, Dr. Foster seconded, passed unanimously, to approve the Keystone STARS Merit and Education & Retention Award (MERA) grant received by L'il Bucks Partners in Learning; the grant stipulates a portion of the grant money is to be awarded as bonuses to the teaching staff of L'il Bucks Partners in Learning; therefore to award the following bonuses: Nicole Stymiest, Group Leader \$1,545.00 and Noelle Bush, Assistant Group Leader \$600.00. Attachment 15 (15-1)
9. Ms. Driban moved, Dr. Foster seconded, passed unanimously, authorizing the administration to pursue federal, state and local funds consistent with the MBIT approved Strategic Plan.

Discussion included that this motion is included on the agenda every year and the Executive Council needs to authorize it.

- VIII. Mrs. Huf moved, Mrs. Unger seconded, passed unanimously, to adjourn the February 11, 2013 meeting of the MBIT Executive Council at 6:40 PM.

Respectfully submitted,

Bernadette Heenan  
Secretary

Roberta Jackiewicz  
Assistant Secretary